Lancaster School District
Technology Integration Chair
Expectations and Responsibilities

The Technology Integration Chair's role is to support the site staff, students, and families to use technology effectively for collaboration, communication, critical thinking, and creativity to improve students' learning experiences and outcomes.

Expectations and Responsibilities:

- Attend monthly technology meetings.
- Monitor CIPA compliance for the site annually.
- Attend annual training for technology committee members.
- Pull monthly reports from technology platforms to monitor and evaluate utilization, student growth, equitable access, and program effectiveness.
- Assist in the recommendation of new technology through data driven processes, pilots, and research.
- Train teachers on learning platforms and digital citizenship.
- Acts as liaison between ITS/Innovation, site, and administrator.
- Communicate with staff about technology improvements, program implementation, and other related issues.
- Provide one or more technology training(s) annually for classified staff based on needs.
- Provide one or more technology training(s) annually for parents.
- Assist in the planning and implementation of district coding events.
- Assist administration to update and review the current technology plan as needed.
- Analyze data to support district approved educational technology programs/platforms.
- Deliver IT related information and training at staff meetings or as otherwise scheduled
- Perform other related duties as assigned.

Minimum Qualifications: Level 1 Google Certification, Nearpod experience, Viewsonic Certified, 2 or more years teaching experience.

The Technology Integration Chair will receive a $1000 stipend. One half of the pay will be issued in January and the remaining half will be paid in July.

Board Approved: September 21, 2021